

BOARD OF SELECTMEN  
Monday, September 20, 2004  
7:30 P.M. - Town Hall

**following**  
**Town Meeting at 7:15 P.M.**  
**and**  
**Public Hearing at 7:30 p.m.**

AGENDA

- I. CALL TO ORDER
- II. CITIZENS' FORUM
- III. APPROVAL OF MINUTES:
  - A. August 16, 2004 Special Town Meeting
  - B. August 16, 2004 Board of Selectmen Meeting
- IV. UNFINISHED BUSINESS:
  - A. STEAP Grant – Sewer Extension Project
  - B. Crystal Lake Fire House Meeting Hall
  - C. Design Review Board Administration – July 21, 2004 Memo from Town Planner
- V. NEW BUSINESS:
  - A. Tax Refunds/Abatements
  - B. Set Trash Collection Fee
  - C. Conservation Commission Status – Sean Costello, Chairman
  - D. Winterfest Committee – Request to Use Town Green
  - E. Re-establish Ad Hoc Drug Free Graduation Party Committee
  - F. Re-establish Ad Hoc Drug Abuse Prevention Council
  - G. Re-establish Ad Hoc Youth Services Advisory Board
  - H. Information Technician Support
  - I. Resolution: Agreement between State of CT & Town of Ellington for Sharing Cost of Revision of Traffic Control Signal
  - J. Position Upgrade Request from Director of Public Works re: L. Descheneaux
  - K. Position Upgrade Request from Director of Public Works re: J. Suchecki
  - L. Grant Permanent Status – K. Michaud, Administrative Secretary II – Planning Department
  - M. New Town Office Hours – Review
  - N. Waive Land Use Department Permit Fees – Ellington Football League
  - O. Computer Service and Maintenance Contract
  - P. Budget Execution FY 2004-05 Amendment
  - Q. Recommendation of Vendor – Needs Assessment Sr. Housing/Social Services

VI. ADMINISTRATIVE REPORTS: \*Indicates report submitted.

- A. Building Official\*
- B. Finance Officer\* plus
  - 1. Presentation at Lake Tahoe Conference
- C. Fire Marshal\*
- D. Health Officer
- E. Public Works Director
- F. Recreation
- G. Human Services\*
- H. State Police\*
- I. Superintendent of Schools
- J. Tax Assessor
- K. Tax Collector\*
- L. Town Attorney
- M. Town Clerk
- N. Town Planner
- O. Zoning Enforcement Officer
- P. Boards, Commissions and Agencies

VII. SELECTMEN COMMITTEE REPORTS:

- A. Personnel Committee
  - 1. Resignations
  - 2. Recommended Appointments
- B. Other

VIII. SELECTMEN LIAISON REPORTS

IX. FIRST SELECTMAN'S REPORT

X. CORRESPONDENCE:

- A. 8/19/04 - Thank-you note from Cindy Boscarino, Snipsic Village Services Coordinator
- B. 8/30/04 – Memo from Town Planner "Design Review Guide"
- C. 9/8/04 – Thank-you Letter from James Josephiac to Superintendent of Schools

XI. ADJOURNMENT